



**BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876**

TODD R. JOHNSON, ESQ. CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, Ph.D., CLERK
DAVID H. GAY
JAMES D. WENTWORTH

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**MEETING MINUTES
AUGUST 22, 2014**

Chairman Johnson called the meeting to order at 4:20 p.m. with Scott Wilson and David Gay present. Mr. Panilaitis is not attending due to a conflict and Mr. Wentworth is out of Town.

1. The Board reviewed the Election Worker list with two appointments to be completed.

Motion by Mr. Gay second Mr. Wilson unanimously voted to accept the filing of the Disclosure by Municipal Employee by Barbara Flanagan and appoint her as an Election Worker.

Chairman Johnson explained that Town Counsel has advised that due to Kathleen Brothers being an elected official on the Board of Health all Board of Health members must be designated Special Municipal Employees in order for Mrs. Brothers to work as an Election Warden.

Motion by Mr. Gay second Mr. Wilson unanimously voted to recognize all members of the Board of Health as Special Municipal Employees.

Motion by Mr. Wilson second Mr. Gay unanimously voted to appoint Kathleen Brothers to the election staff as a Warden as noted in the August 15, 2014 staffing list.

Mr. Wilson asked about the status of the unfinished appointments. Chairman Johnson explained that the Board had been interviewing and are also waiting for the approval of the Town Meeting action on COA appointments.

Motion by Mr. Wilson second Mr. Gay unanimously voted to adjourn the meeting at 4:27 p.m.

Approved by the Board of Selectmen on September 9, 2014